



Project Checklist

Type of Project

- Remodel
 - Kitchen Bath Other_____
- Addition
 - Kitchen Bath Other_____
- Addition and Remodel
 - Kitchen Bath Other_____
- Finished Lower Level
- Exterior Renovation
- Garage Addition
- Deck or Patio
- Sunroom
- Custom Home

Notes

Stage of Project

- Do not have plans, need ideas
- Have sketched some ideas
- Need preliminary plans
- Have preliminary plans
- Not working with an Architect at this time
- Currently working with an Architect
- Have professionally prepared plans, need preliminary estimate
- Have professionally prepared plans, need proposal & final costs

What to expect

After acceptance of proposal steps will be as follows:

- Project completion guarantee
- Project schedule
- Color sheet to record client's selection
- Supplier's list
- Permits
- Pre-construction meeting
- Begin construction

Upon project's completion

- Walk-thru with contractor & homeowner
- Completion of project punch list